

# **Getting Started Guide**

BlackBerry 7520 Wireless Handheld™





# How do I navigate?

Roll the trackwheel to move the cursor and highlight items on the screen.

Click (press) the trackwheel to open the menu or select items.

Press the Escape button to exit a screen, cancel an action, or go back one page in the browser.

# How do I use the Walkie-Talkie button?

Hold the Walkie-Talkie button to speak during a Walkie-Talkie call. Release the Walkie-Talkie button to listen during a Walkie-Talkie call.



### Shortcuts

#### **Phone**

Open the phone screen	Press Prace
Recall the last number dialed	Press wice
End a call	Hold the <b>Escape</b> button
Turn on/off speakerphone during a call	Press Press
Change the volume	Roll the trackwheel

Call a voice	mail	access
number		

Assign speed dial to a selected contact

Mute a call using a headset

during a call Dial a letter in a phone

number

End a call using a headset

+ Press the letter

Hold an unassigned letter key > Click OK

Press the headset button

Hold the headset button

### Message list

Open a selected message	Press 🕡
Compose a new message	Press 🕝
Reply to sender	Press 🕝
Reply to all	Press 🕝
Forward a message	Press 🕝
Go to messages from the next day	Press 🕏
Go to messages from the previous day	Press Press
Go to the next unread message	Press 🕡
View sent messages	Press + 6
View received messages	Press + F
View Walkie-Talkie calls	Press + 🕞

#### **Browser**

Go to a specific web page

Open the home page	Press 🖟
Go back one page	Press the <b>Escape</b> button
Exit the browser	Hold the <b>Escape</b> button
Search for a word on a page	Press Press
Open a selected link	Press 🕢
Go down one page	Press ***
Go up one page	Press + FRACE

### Calendar

For these shortcuts to work in Day view, in the calendar options, set the Enable Quick Entry field to No.

Go to the next day, week, or Press ( month

Go to the previous day, week, or month

Schedule an appointment

Move the cursor

+ Roll the

horizontally in Week view

Move the cursor vertically in Month view

+ Roll the

Note: The arrangement of letters on your device keyboard might vary slightly from the depictions on this document.

# **Navigating** screens



# **Typing** and editing



Lock the device/keyboard

Click Kevboard Lock. Set a password for added security. Capitalize a letter

Hold the letter

Unlock the device/kevboard Double-click the trackwheel

Insert a period

Press twice

Move the cursor vertically/horizontally

Roll the trackwheel/ Press ( + Roll the

Type the alternate character on a key

Press + the kev

Return to the previous screen

Press the Escape button

Press

Click an item

Insert an accented character

Insert a symbol

Hold a letter + Roll the

Highlight the item > Click the trackwheel

Select lines of text

Press > Roll the trackwheel

Select multiple items

Hold + Roll the trackwheel

Select individual characters

Hold Phold the trackwheel

Switch between programs

+ Press the Escape button

Copy selected text

+ Click the trackwheel or Click the trackwheel > Click Copy

Go to the top of a screen

Cut selected text

Press + or Click the trackwheel > Click Cut

Go to the bottom of a screen

Paste selected text

Press + Click the trackwheel or Click the trackwheel > Click Paste

Turn on/off the device

Press @

Cancel a selection Press the Escape button

### **Fields**

Address Book Options	
Bort By:	First Name
Confirm Delete:	Yes
Allow Duplicate Names:	Yes
Number of Entries:	E

Press to change the value in a field.

to view all the values that are available in the selected field.

On an options screen, you can also select an option and click the trackwheel. Click Change Option. Click a value.

### Menus

May 12, 2006 12:21	Help
09:00	Today
	Go to Date
	Prev Day
12:00	Next Day
13:00	Prev Week
14:00	Next Week
15:00	New
15-00	View Week

Click the trackwheel to view the menu.

On the menu, click standard menu items such as New, View, Edit. Delete, Save, Options, and Help. Additional menu items might appear depending on the item you have selected.

### **Programs**

Explore the many useful programs that your BlackBerry® device has to offer. Here are a few to get you started.

might have more than one browser.



Click Messages to view the messages list, compose new messages, and set options for email messages. Click Browser to visit web pages, browse for programs

and ring tones, and set browser options. Your device



Click Profiles to set and edit ring tone profiles or to manage downloaded ring tones.

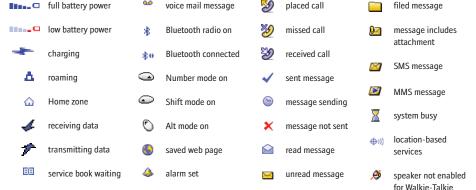


Click Options to find the main list of device options, Bluetooth® settings, and wireless settings.



Additional programs appear on the Home screen, including the task list, memos list, calculator. alarm, pictures list, help, and more!

# Status indicators



# Wireless network coverage

You must connect to the wireless network to begin using many device features. To connect to or disconnect from the wireless network, click Turn Wireless On/Turn Wireless Off.

Indicators on the Home screen show the wireless coverage level for the area in which you are using your device. A low level of wireless coverage might limit the use of some device features, as shown in the chart below.

			NTWK	NtWK	ΝТшк	NTWK	Ntwk	пТшк
Full wireless coverage	NTWK T	Emergency calls	•	•	•	•	•	•
	m.u.	Receive SMS messages	•	•	•	•	•	
No wireless coverage	Ψ×	Phone	•	•	•	•	•	
Wireless is turned off	<b>POFF</b>	Walkie-Talkie	•		•	•		•
- " '		Email and PIN messages	•	•				
Emergency calls only	<b>Ψ</b> SOS	Browser	•	•				

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### Welcome to BlackBerry!

Whether you plan to use your BlackBerry® device for business or personal productivity, you have made an excellent choice! With powerful messaging, voice, web, and organizer features, BlackBerry is the all-in-one solution that is designed to keep you connected to the people, data, and resources that you need every day.

To begin using your BlackBerry device, you must set up and turn on the device, connect to the wireless network, and set up for email. You can also choose to install the BlackBerry Desktop Software so that you can connect your device to a computer for data synchronization and charging.

Take a moment to read this guide and any documents provided by your wireless service provider. These resources provide important setup information and are designed to help you get the most from your BlackBerry device.

### Setting up your device

#### Insert the SIM card

Your SIM card contains important information about your wireless service. Your SIM card might be inserted already.

Warning: Turn off your device before you insert or remove the SIM card. Do not scratch, bend, or expose the SIM card to static electricity or wet conditions.

1. Press the battery cover release button.



- 2. Slide off the battery cover.
- 3. If the battery is inserted, remove it.
- Slide the SIM card holder toward its hinge to unlock it.
- Lift the SIM card holder.
- Insert the SIM card into the holder so that the notches align.



Close the SIM card holder.

8. Slide the SIM card holder away from its hinges to lock it.

#### Insert the battery

Warning: Use only the battery that Research In Motion® specifies for use with your device. See the Safety and Product Information Booklet for more information about using the battery safely.

- 1. Press the battery cover release button.
- 2. Slide off the battery cover.
- Insert the battery so that the connectors on the battery align with the connectors on your device.



- 4. Replace the battery cover.
- If the battery is charged, your device turns on and the confirm date and time dialog box appears.
  - If the date and time are incorrect, click Edit. See "Set the date and time" on page 17 for more information.
  - If the date and time are correct, click OK.

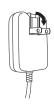
#### Charge the battery

 Connect the small end of the USB cable to your device.



Depending on the type of travel charger that you received with your device, you might need to slide the plug blade attachment into the power adapter or pull the plug blades down





- 3. Plug the power adapter into a power outlet.
- 4. Charge the battery to full power.

Note: If you install the BlackBerry Desktop Software on a computer, you can charge your device by connecting it to that computer. See "Can I charge my device by connecting it to my computer?" on page 19 for more information.

#### Connect to the wireless network

On the device, if the power is off, press the **Power** button. Your device should connect to the wireless network automatically.

To connect to the wireless network successfully, your wireless service must be active, and you must be in a wireless network coverage area. See the wireless network coverage chart on the inside front cover of this guide for more information.

When your device is not connected to the wireless network, you can continue to use features that do not require a connection to the wireless network. For example, you can type and save draft email messages, manage tasks, or use the calculator.

Note: If you use BlackBerry Internet Service, the account setup process should begin automatically the first time that your device connects to the wireless network. See "Setting up for email using the BlackBerry Internet Service" on page 9 for more information.

### Choosing your email setup option

To begin sending and receiving email messages on your BlackBerry device, you must associate your device with an email address using one of the following options.

#### **BlackBerry Internet Service option**

Use this option to create a new BlackBerry email address for your device or to associate your device with one or more existing supported email addresses. This option is the most common email setup option for individual users. See "Setting up for email using the BlackBerry Internet Service" on page 9 for more information.

#### **BlackBerry Enterprise Server option**

Use this option if you have access to a BlackBerry Enterprise Server® and you want to associate your device with a corporate Microsoft® Outlook®, IBM® Lotus Notes®, or Novell® GroupWise® email account. See "Setting up for email using the BlackBerry Enterprise Server" on page 13 for more information.

#### **BlackBerry Desktop Redirector option**

Use this option if you do not have access to a BlackBerry Enterprise Server and you want to associate your device with a corporate Microsoft Outlook (Workgroup Installation) email account that resides on a Microsoft Exchange Server 5.5 or later. See "How do I install the BlackBerry Desktop Redirector?" on page 19 for more information

### Setting up for email using the BlackBerry Internet Service

You can set up for email using a web browser on your BlackBerry device or on a computer.

To set up for email, you must create a login ID and password. The first time that you log in to the BlackBerry Internet Service web site, you can add a supported email address, create a BlackBerry email address. or do both.

- Add an email address if you have an existing, supported email account that you want to access from your BlackBerry device.
- Create a BlackBerry email address if you do not have another existing, supported email account, or if you need an additional email address that you can use to send and receive email messages.

Note: If you are adding a work email address, you might need to use a computer to add the address. See "About adding an email address" on page 10 for more information.

#### Set up for email using the device

- Verify that your BlackBerry device is connected to the wireless network.

  If the Sign In screen does not appear automatically, click Email Settings.
- Click Create New Account. Click Get Link.
- Read the legal terms and conditions carefully. Perform one of the following actions:
  - To decline the legal terms and conditions and stop the setup process, click No.
  - To accept the legal terms and conditions and continue the setup process, click Yes.
- 4. Type the login information.

- User ID: Type a login name of your choice for the BlackBerry Internet Service web site.
- Password: Type a login password of your choice for the BlackBerry Internet Service web site.
- Confirm Password: Retype your login password.
- Write down your user ID and password and keep the information in a safe place. You must type this information every time that you log in to the BlackBerry Internet Service web site.
- 6 Click Next
- 7. Click a language for the BlackBerry Internet
  Service web site
- 8. Perform one of the following actions:
  - To add an email address for an existing supported email account, type the full email address (for example, yourname@ispname.com). Type the password for your email account.
  - To create a BlackBerry email address, click Create a BlackBerry email address. In the Username field, type the name that you want to appear before the at sign (@) in your new BlackBerry email address.
- Click Next.
- 10 Click OK

#### Set up for email using a computer

To use this setup option, you require the following items:

Internet browser: Microsoft® Internet
 Explorer version 6.0 (or later) or Netscape®

- Communicator version 7.2 (or later) with JavaScript™ enabled
- Operating system: Microsoft Windows® 2000, Windows XP or Mac OS® 10.3 (or later)
- Verify that the computer is connected to the Internet
- In a web browser, in the web address field, type the web address supplied by your wireless service provider.
- Click Create New Account.
- Read the legal terms and conditions carefully. Perform one of the following actions:
  - To decline the legal terms and conditions and stop the setup process, click I Disagree.
  - To accept the legal terms and conditions and continue the setup process, click I Agree.
- Type the personal information number (PIN) and international mobile equipment identity (IMEI) number for your device.

**Note**: To find your PIN and IMEI, in the device options, click **Status**.

- Click Continue.
- 7. Type the login information.
  - User ID: Type a login name of your choice for the BlackBerry Internet Service web site.
  - Choose Password: Type a login password of your choice for the BlackBerry Internet Service web site.
  - Confirm Password: Retype your login password.
  - Language: In the drop-down list, click the language for the BlackBerry Internet Service web site.

- Write down your user ID and password and keep the information in a safe place. You must type this information every time you log in to the BlackBerry Internet Service.
- 9. Click Sign Up.
- 10. Perform one of the following actions:
  - To add an email address for an existing supported email account, type the full email address (for example, yourname@ispname.com). Type the password for your email account.
  - To create a BlackBerry email address, in the Username field, type the name that you want to appear before the at sign (@) in your new BlackBerry email address.
- 11. Click Next.
- 12. Click OK.

#### About adding an email address

You can add email addresses that are associated with the following email account types to the BlackBerry Internet Service:

- ISP (using POP or IMAP)
- Microsoft Exchange (using Microsoft Outlook Web Access or the BlackBerry Mail Connector)
- IBM Lotus Domino (using the mail connector)

You can add most email addresses for most supported email accounts using your BlackBerry device. You must add email addresses for some types of supported email accounts using a computer.

Email account type	BlackBerry device web browser	Computer web browser
most email accounts	✓	✓

personal - Microsoft Outlook	✓	✓
personal - POP or IMAP	✓	✓
work - Microsoft Outlook Web Access	✓	✓
work - Microsoft Outlook		✓
work - IBM Lotus Notes		✓

Depending on your email provider, you might not be able to add email addresses for certain email account types. Contact your email provider for more information.

Note: You might be prompted to install the BlackBerry Mail Connector on your computer when you add a supported work email address. The BlackBerry Mail Connector is designed to enable the BlackBerry Internet Service to retrieve email messages from a Microsoft Outlook or IBM Lotus Notes work email account from behind a company's firewall.

#### Log in using the device

You must log in to the BlackBerry Internet Service web site to add or remove email addresses and to manage settings and message delivery options.

- Verify that your device is connected to the wireless network
- 2. Click Email Settings.
- 3. Type your login information.
  - User ID: Type your login name for the BlackBerry Internet Service web site.
  - Password: Type your login password for the BlackBerry Internet Service web site.
- 4 Click Submit
- Click Get Link.

#### Log in using a computer

You must log in to the BlackBerry Internet Service web site to add or remove email addresses and to manage settings and message delivery options.

- Verify that the computer is connected to the Internet.
- In a web browser, type the web address supplied by your wireless service provider.
- 3. Type your login information.
  - User ID: Type your login name for the BlackBerry Internet Service web site.
  - Password: Type your login password for the BlackBerry Internet Service web site.
- 4. Click Login.

#### Request your login password

If you forget your BlackBerry Internet Service web site password, you can request that the password be sent to your device.

#### Request your login password using a computer

- On the BlackBerry Internet Service web site login screen, click Forgot your password.
- 2. Type the required information:
  - In the User ID field, type your login name for the BlackBerry Internet Service web site.
  - In the PIN field, type the PIN for your BlackBerry device.

**Note**: To find the PIN for your device, in the device options, click **Status**.

3. Click Request Password.

Request your login password using the device

You can also use your device to request the password.

- On the BlackBerry Internet Service web site login screen, click Forgot your password.
- In the User ID field, type your login name for the BlackBerry Internet Service web site.
- Click Submit.

#### Find more information

See the *BlackBerry Internet Service Online Help* for more information about adding email addresses, creating a BlackBerry email address, or managing email settings and message delivery options.

To view the *BlackBerry Internet Service Online Help* log into the BlackBerry Internet Service web site and click the **Help** link.

Note: If you log into the BlackBerry Internet Service web site using a browser on your device, click the Help link on the web page and then click Help (Get Link) in the menu.

# Install the BlackBerry Desktop Software

Install the BlackBerry Desktop Software on a computer to perform any of the following actions:

- synchronize personal information management (PIM) data such as contacts, tasks, and appointments
- · back up and restore device data
- load new device programs such as updated system software, games, and third-party personal information management programs
- charge your device using the computer

To install the desktop software, you require the following items:

 Intel®-compatible 486 or higher computer that is compliant with USB 1.1 or later

- Windows 98, Windows ME, Windows 2000, or Windows XP
- available USB port
- If you use Windows 98 (not Windows 98 Second Edition), you must download the DCOM 98 version 1.3 update from www.microsoft.com/com/default.mspx for the USB driver to operate as expected.
- Insert the BlackBerry Desktop Software Installation CD into your CD drive.
- 2. Complete the on-screen instructions.
  - Select BlackBerry Internet Service as your account integration option.
- When the installation is complete, connect the smaller end of the USB cable to your device.
- 4. Connect the larger end of the USB cable to an available USB port on the computer.
- 5. On the computer, on the taskbar, click **Start**.
- Click Programs > BlackBerry > Desktop Manager.

Note: To find more information about the BlackBerry Desktop Software features, click Help > Desktop Help Contents.

### Setting up for email using the BlackBerry Enterprise Server

Your system administrator might set up your device for email on your behalf, or you might need to associate your BlackBerry device with a supported email address yourself using one of the methods described here

#### Set up for email using the device

If your system administrator has provided you with an enterprise activation password, you can set up for email using the device.

- Verify that your device is connected to the wireless network.
- 2. On your device, click Enterprise Activation.
- 3. Type your supported corporate email account address.
- 4. Type the enterprise activation password provided by your system administrator.
- 5 Click Activate

**Note**: Your system administrator might request that you install the BlackBerry Device Manager program on your computer to reduce the amount of data that is sent over the wireless network when your device is connected to your computer.

#### Set up for email using a computer

If your system administrator has not provided you with an enterprise activation password, but has confirmed that you are permitted to use the BlackBerry Enterprise Server, you can install the BlackBerry Desktop Software on your computer to set up for email.

To install the desktop software, you require the following items:

 Intel-compatible 486 or higher computer that is compliant with USB 1.1 or later

- Windows 98, Windows ME, Windows 2000, or Windows XP
- · Available USB port
- If you use Windows 98 (not Windows 98 Second Edition), you must download the DCOM 98 version 1.3 update from www.microsoft.com/com/default.mspx for the USB driver to operate as expected.
- Insert the BlackBerry Desktop Software Installation CD into your CD drive.
- 2. Complete the on-screen instructions.
  - Select BlackBerry Enterprise Server or BlackBerry Desktop Redirector as your account integration option.
  - Select BlackBerry Enterprise Server as your email redirection option.
- When the installation is complete, connect the smaller end of the USB cable to your device
- 4. Connect the larger end of the USB cable to an available USB port on your computer.
- On your computer, on the Windows taskbar, click Start.
- 6. Click Programs > BlackBerry > Desktop Manager.
  - When you are prompted to generate an encryption key, complete the on-screen instructions.

Note: To find out more information about the features of the BlackBerry Desktop Software, click Help > Desktop Help Contents.

#### How do I...

#### Make phone calls

In the phone, type a phone number or select a contact. Press the **Enter** key. To end the call, hold the **Escape** button.

Notes: If the contact that you want to call is not listed, click the trackwheel. Click Call From Address Book to select a contact from your address book.

You can also make a call on the Home screen. Type the number and press the **Enter** key.

To switch between the speaker and earpiece during a call, press the **Symbol** key.

#### Find my Walkie-Talkie number

- 1. In the phone, click the trackwheel.

#### Send call alerts

- In the phone, type a Walkie-Talkie number (<AreaID>\*<NetworkID>\*<MemberID>).
- Click Alert.
- 3. Press the Walkie-Talkie button.

#### Make Walkie-Talkie calls

- In the phone, type a Walkie-Talkie number (<Area/D>\*<Network/D>\*<Member/D>) or select a contact listed.
- To speak to your contact, hold the Walkie-Talkie button. Wait for the sound before you speak.
- To listen to your contact, release the Walkie-Talkie button.

 To end the call, hold the Escape button. If you wait for a short period of time, the call should end automatically.

Note: If a contact does not appear in the phone, click the trackwheel. Click Call From Address Book. Press the Walkie-Talkie button.

#### Respond to Walkie-Talkie calls

- To speak to your contact, hold the Walkie-Talkie button. Wait for the sound before you speak.
- To listen to your contact, release the Walkie-Talkie button.

#### Send email messages

You must associate your device with an email address before you can send and receive email messages. See "Choosing your email setup option" on page 7 for more information.

- 1. In a messages list, click the trackwheel.
- 2. Click Compose Email.
- In the **To** field, type an email address or a contact name.
- Click the trackwheel.
- 5. Type a message.
- 6 Click the trackwheel
- 7 Click Send

Note: If your device is associated with more than one email address, you can select an address to send the message from. At the top of the message, in the Send Using field, press the Space key until the preferred email address appears.

#### Send PIN messages

A personal identification number (PIN) uniquely identifies each BlackBerry device on the network. If you know the PIN of another BlackBerry device user, you can send a PIN message to that person. To find your PIN, in the device options, click Status.

- In a messages list, click the trackwheel.
- 2. Click Compose PIN.
- 3. In the **To** field, type a PIN or a contact name.
- 4. Click the trackwheel.
- Type a message.
- Click the trackwheel.
- 7. Click Send.

#### Send MMS (multimedia) messages

- 1. In a messages list, click the trackwheel.
- Click Compose MMS.
- Click [Use Once].
- 4. Click MMS.
- 5. Select a send method for your MMS message.
- Type an MMS-compatible phone number or an email address.
- 7 Click the trackwheel
- 8 Click Continue
- Type a message.
- 10 Click the trackwheel
- 11. Click Attach Address, Attach Appointment, Attach Audio, or Attach Picture.
- Click a contact, appointment, audio file, or image.
  - If you selected a contact, click Continue.

- If you selected an appointment, click Attach Appointment.
- 13 Click Continue
- Click the trackwheel.
- 15. Click Send.

**Note**: If you have added contacts to the address book, you can select a contact from the list after you click Compose MMS.

#### Add contacts

- 1. In the address book, click the trackwheel.
- 2. Click New Address.
- 3. Type the contact information.
- 4. Click the trackwheel.
- Click Save.

# Add SIM card contacts to your address book

If you have saved contact information on your SIM card, you can copy that information into the address book on your device.

- 1. In the address book, click the trackwheel.
- 2. Click SIM Phone Book.
- Click the trackwheel.
- 4. Click Copy All To Address Book.

#### Go to web pages

- In the browser, click the trackwheel.
- 2 Click Go To
- 3. Type a web address.
- Click the trackwheel.
- 5 Click OK

Notes: To insert a period, press the Space key.

To insert a slash mark (/), press the **Shift** key + the **Space** key.

The Go To dialog box tracks the web addresses that you type. To go to a web page on the list, click the web address. Click OK

#### Set a device password

- 1. In the device options, click Security Options.
- 2. Click General Settings.
- 3. Set the Password field to Enabled.
- 4. Set the other security options.
- Click the trackwheel.
- Click Save.
- 7. Type a device password.
- 8 Click the trackwheel
- 9. Retype the device password.
- 10 Click the trackwheel

#### Lock the device

With a device password set, on the Home screen, click **Lock**.

To unlock your device, on the Lock screen, roll the trackwheel. Click **Unlock**. Type your password. Press the **Enter** key.

Note: When the device is locked, you should be able to make an emergency call without dialing the emergency access number. Click Emergency Call Click Yes

#### Set the date and time

- In the device options, click Date/Time.
- 2 Set the Time Zone field
- In the Date/Time Source field, set a date and time source.
- Click the trackwheel.

- Click Update Time.
- 6 Click the trackwheel
- 7. Click Save.

Note: To set the date and time yourself, set the Date/Time Source field to Off. Set the other fields on the Date/Time screen to display the correct date and time. Save your changes.

#### **Enable profiles**

In the profiles list, click a notification profile. Click **Fnable** 

**Note**: To change the current notification profile quickly, select a profile. Press the **Space** key.

#### Turn on the Bluetooth radio

To turn on the Bluetooth® radio, in the device options, click **Bluetooth**. Click the trackwheel. Click **Fnable Bluetooth** 

To turn off the Bluetooth radio, in the device options, click **Bluetooth**. Click the trackwheel. Click **Disable Bluetooth** 

# Pair with another Bluetooth-enabled device

- 1. In the device options, click **Bluetooth**.
- Click the trackwheel.
- 3. Click Add Device.
- 4. Click the name of a Bluetooth-enabled device
- In the Enter passkey for <device name> field, type a passkey.
- 6. Type the same passkey on the Bluetoothenabled device to which you are pairing.

**Notes:** Verify that the Bluetooth-enabled device that you want to pair with is in the correct mode for pairing.

The names of Bluetooth-enabled devices with which you have already paired appear in the list of paired Bluetooth-enabled devices. They do not appear in the list of Bluetooth-enabled devices that appears when you click **Add Device**.

#### Find more information

To open help topics for a program that you are using, in the program, click the trackwheel. Click **Help**.

To open the main list of help topics for all programs, on any help screen, click the trackwheel Click Index

### Frequently asked questions

#### Why does my device not turn on?

The power might be off. Press the Power button.

The battery might not be charged. See "Charge the battery" on page 5 for more information.

#### Why does my device not charge?

A connection might not be complete. Check that all cables and plugs are fully inserted into ports and power outlets. See "Charge the battery" on page 5 for more information.

The battery might not be inserted properly. Turn off your device and then remove and reinsert the battery. Verify that the connectors on the battery align with the connectors on your device. See "Insert the battery" on page 5 for more information.

If you connect your device to the computer to charge, verify that the computer is turned on. If you connect your device to the computer using a USB hub, the hub must be self powered to provide enough power to charge your device.

# Can I charge my device by connecting it to my computer?

If you have installed the BlackBerry Desktop Software or the BlackBerry Device Manager on your computer, you can connect your device to the computer to charge the battery.

- Verify that the computer is turned on.
- 2. Connect the smaller end of the USB cable to your device.
- 3. Connect the larger end of the USB cable to an available USB port on your computer.

**Note**: To find more help with connecting your device to the computer, in the desktop software, click **Help** to view the *BlackBerry Desktop Software Online Help*.

#### Why can I not send or receive email messages?

Verify that your device is connected to the wireless network. See "Connect to the wireless network" on page 6 for more information.

Verify that you have associated your device with a supported email address. See "Choosing your email setup option" on page 7 for more information

If you are using BlackBerry Internet Service, see the BlackBerry Internet Service Online Help for more information about email message troubleshooting. See "Find more information" on page 12 for more information.

If you continue to be unable to send and receive messages, reset your device by removing and reinserting the battery.

Note: To find more information about sending and receiving email messages, in a messages list, click the trackwheel. Click Help > Email Messages.

## How do I install the BlackBerry Desktop Redirector?

If you use a Microsoft Outlook (Workgroup installation) email account that resides on a Microsoft Exchange Server version 5.5 or later and your device does not have access to a BlackBerry Enterprise Server, you might choose to install the BlackBerry Desktop Redirector software on your computer to associate your device with the email address.

To install the BlackBerry Desktop Redirector, when you install the BlackBerry Desktop Software, select BlackBerry Desktop Redirector as your message redirection option. See "Set up for email using a computer" on page 13 for more information about installing the BlackBerry Desktop Software.

Your computer must be on and the BlackBerry Desktop Redirector must be running to send and receive messages on your device.

#### How do I clean the screen?

Clean the screen and device using only a soft dry cloth. Do not use liquid, aerosol cleaners, or solvents on or near your device. Disconnect any cables from your computer and unplug any charging accessories from the electrical outlet before cleaning.

**Note**: See the *Safety and Product Information Booklet* for more information about caring for your device.

#### Where can I buy accessories for my device?

You can buy approved accessories for your device online at:

#### www.shopblackberry.com

Note: Use only those accessories approved by Research In Motion (RIM) for use with your particular device model. Using any accessories not approved by RIM for use with your particular device model might invalidate any approval or warranty applicable to the device and might be dangerous.

# Where can I download games and ring tones for my device?

Many third-party vendors offer games, ring tones, and other programs for your device online. You can download new programs using your device browser, or download them using your computer and load them onto your device using the BlackBerry Application Loader tool of the BlackBerry Desktop Software.

For example, you can visit the following web site using the browser on your device:

mobile.blackberrv.com

Note: Your use of third-party software shall be governed by and subject to you agreeing to the terms of separate software licenses, if any, for those products or services. Any third-party products or services that are provided with RIM products and services are provided "as is". RIM makes no representation, warranty, or guarantee whatsoever in relation to the third-party products or services and RIM assumes no liability whatsoever in relation to the third-party products and services even if RIM has been advised of the possibility of such damages or can anticipate such damages.

### Why can I not use shortcuts on the Home screen?

By default, you can quickly dial phone numbers from the Home screen. To use shortcuts on the Home screen, in the phone, click **Options**. Click **General Options**. Set the **Dial From Home Screen** field to **No** 

## Why do some programs not appear on the Home screen?

Verify that your device is connected to the wireless network. Some programs, such as browser programs, might not appear on your device until it has sucessfully connected to the wireless network. See "Connect to the wireless network" on page 6 for more information.

If your device uses a theme, the program might appear in a folder or program menu instead of on the Home screen. The program might also use a different name

# BlackBerry Internet Service - frequently asked questions

# How do I change or update the device I want to use with the BlackBerry Internet Service?

The BlackBerry Internet Service is linked to your particular device. If you switch devices, you can log in to the BlackBerry Internet Service web site to update the device PIN that is associated with the BlackBerry Internet Service. See "Log in using a computer" on page 11 for more information. See the BlackBerry Internet Service Online Help or contact your wireless service provider for more information about changing or updating your device

#### Why can I not add a supported email address?

Verify that the email account that is associated with the email address that you want to add supports POP3 or IMAP4. Contact your email provider for more information about the address types that you can add. See the *BlackBerry Internet Service Online Help* for more information about adding supported email addresses.

# When I add a supported email address, how does it work with the BlackBerry Internet Service?

When you add a supported email address to the BlackBerry Internet Service, a link is established between the BlackBerry Internet Service and the email account that is associated with the email address you have added. This link enables you to send and receive email messages from your BlackBerry device using the email address that you have added. Email messages continue to be delivered to the original email account as they were before you added the email address to the BlackBerry Internet Service. You also see email messages from the address that you have added in the message list on your BlackBerry device. Email messages that you read, file, or delete on your BlackBerry device should be marked as read, filed, or deleted automatically in your email account.

Changes that you make to email messages in your email account are not reflected on your BlackBerry device. If you have a Microsoft Exchange or IBM Lotus Domino work email account, or an IMAP personal email account, email messages that you send from the BlackBerry device are copied to the Sent Items folder in your email account. Likewise, email messages that you delete are copied to the Deleted Items folder

**Note:** Depending on your email account type or mail implementation, wireless email reconciliation might not be available for your BlackBerry device.

To synchronize personal information management (PIM) data such as contacts, tasks, and appointments, you must install the BlackBerry Desktop Software. See "Install the BlackBerry Desktop Software" on page 12 for more information.

For additional BlackBerry help and troubleshooting information: www.blackberry.com/support

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Check with your service provider for availability, roaming arrangements, service plans and features.

Certain features outlined in this document require a minimum version of BlackBerry Enterprise Server Software, BlackBerry Desktop Software, and/or BlackBerry Handheld Software and may require additional development or third-party products and/or services for access to corporate applications

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# Where can I find more information?

### User guide

The user guide is only a few clicks away on your device! To learn more about how to use your device, click **Help**.

In the menu on your device, click **Help** to see the help topics that are associated with the program that you are using.

#### Additional resources

If you use the BlackBerry Internet Service™, log in to your account using a desktop browser. On the menu bar, click **Help** to view the *BlackBerry* Internet Service Online Help.

If you use the BlackBerry Desktop Software, on the menu bar click **Help** to find the *BlackBerry Desktop Software Online Help* and the *BlackBerry User Guide*.